

OFFICIAL



Alpine Resorts
Victoria

Assets, Land-Use & Environment Subcommittee

Charter

November 2025



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Role

The Assets, Land-use and Environment Subcommittee (Subcommittee) is a committee of the Alpine Resorts Victoria (ARV) Board established pursuant to section 34 of the *Alpine Resorts (Management) Act 1997*, to make decisions on land use planning including leasing, licensing and public land authorisations, asset management and environmental management, and provide advice and make associated recommendations to the Board as required.

This charter articulates the Subcommittee's role and responsibilities, composition, structure, membership requirements and authority as approved by the Board.

The Board has authorised the Subcommittee, within the scope of their duties and responsibilities set out in this charter, to:

- make decisions and perform the activities required to address its delegated responsibilities
- make recommendations to the Board on matters that sit outside of the committee's scope of authority
- require attendance by specified personnel at meetings as appropriate; and
- have access to management, employees and information it considers relevant to its responsibilities under this charter

Context

ARV is committed to providing a sector-wide focus and strategic leadership to the management of Victoria's six alpine resorts, through one organisation, building the economic resilience of the sector, streamlining operations across the resorts where possible and coordinating their response to challenges.

Objectives and scope

The Subcommittee is responsible for:

(a) Asset management including but not limited to:

- monitoring the development and progress of major capital projects with particular consideration of key strategic risks and dependencies with significant impact on the capital budgets and make recommendations on mitigations to the Board
- reviewing, monitoring and making recommendations to the Board on the organisational settings required for effective implementation of asset management processes and programs
- reviewing and approving ARV policies related to asset management, and related functions
- promoting principles and policies for good asset management throughout all stages of the asset lifecycle
- monitoring the alignment of the asset management processes with the Asset Management Accountability Framework mandatory requirements.

(b) Land use planning and authorisations including but not limited to:

- approving leases for execution by the Minister and endorsing licences and permits for standard sites and operations
- making recommendations to the Board regarding leases that are of scale or outside of standard sites and operations
- reviewing, monitoring and making recommendations to the Board on the current and future land use planning (including resort master plans) and matters affecting land use in resorts



- ensuring that land use within resorts is done in accordance with lease and licence obligations and relevant statutory requirements

(c) Environmental management and climate change including but not limited to:

- providing strategic guidance on matters involving broad scale environmental strategy for biodiversity matters in each resort and/or across resorts
- monitoring the implementation of ARV's Climate Change Adaptation strategy to build resilience to the impacts of climate change including baseline reporting of climate risk
- reviewing and approving ARV policies related to environmental management, climate change adaptation and mitigation, and other related functions
- reviewing and monitoring operational risks and key dependencies within business units and with significant impact on the capital budgets and make recommendations on prioritisation to the Board.

In discharging its leasing and licensing responsibility, the Subcommittee is committed to reviewing lease and licence applications and renewals in a timely manner to expedite ARV's role in the approval process.

In performing this role, the Subcommittee must also have regard to alpine industry strategies; the Government's current Alpine Resorts Leasing Policy; the Alpine Resorts Planning Scheme (the Planning Scheme); statutory requirements under relevant Acts of Parliament; resort master plans, the ARV Corporate Plan and relevant board policies.

(d) Special Projects:

The Subcommittee will initiate and supervise the undertaking by management of special projects relevant to the resort planning, land use, environmental management and climate change responsibilities of the Board.

Membership:

Members of the Subcommittee will be appointed by the Board, with membership to be reviewed at least every three years.

The Chair of the Subcommittee will be appointed by the Board.

The Subcommittee shall comprise a minimum three Board members, one of whom will be the Chair. Subcommittee members must be identified in the Board's annual report.

All members must have and maintain:

- i. basic financial literacy
- ii. reasonable knowledge of ARV's land use planning, asset management and environmental and climate change operations
- iii. integrity, objectivity, accountability, honesty and openness
- iv. a commitment to attending Subcommittee meetings and undertaking associated tasks
- v. relevant industry knowledge
- vi. business experience in the public or private sector

New members will receive relevant information and briefings on their appointment to assist them to meet their Subcommittee responsibilities.

ARV Board directors who are not a member of the Subcommittee may attend and observe the subcommittee meeting in a non-voting capacity.



Quorum

A quorum for meetings shall be a majority of members, which is over 50% of Committee representatives.

Reporting

Minutes of each Subcommittee meeting shall be circulated to Board Members with the next Board papers. These will be accompanied by a report from the Subcommittee Chair, thereby ensuring appropriate Board oversight of the activities and decisions of the Subcommittee.

Meetings and minutes

The Subcommittee should meet every two months or as required to meet the Subcommittee's objectives and to discharge its role and responsibilities effectively.

In accordance with the endorsed calendar of Board meetings, the respective Board Subcommittee meetings will be deliberately scheduled to ensure even distribution across the calendar year as much as practicable. Subcommittee meetings will be scheduled at least several weeks prior to Board meetings to enable subcommittee content and recommendations to be considered for Board endorsement.

ARV will provide appropriate administrative support to the Subcommittee including the recording of the minutes.

Subject to this Charter and any directions by the Board, the Subcommittee may regulate its meetings and proceedings as the Subcommittee members see fit.

Where possible, Subcommittee meetings will be held online via Teams or through other approved means such as teleconferencing or video conferencing.

The Subcommittee may elect to hold in camera meetings as required (without management present).

The Subcommittee may undertake its work out of session by email.

Governance

The Subcommittee will regularly review its performance and undertake an annual self-assessment to be reported to the Board.

Authority

Pursuant to section 34 of the Act, the Subcommittee is an advisory subcommittee and makes recommendation to the Board.

Pursuant to section 35(1)(a) and 35(2)(b) of the Act, ARV, by instrument, may delegate any of its functions or powers to a committee appointed under section 34. Delegations applying to the Land-use, Assets & Environment Subcommittee are expressly noted in this Charter.

In discussion with the Chairperson of the ARV Board, the Subcommittee has the authority to request information it requires from the Board or any ARV employee.

The Subcommittee is authorised to seek independent, professional advice as it considers necessary.



Subcommittee members are responsible for ensuring the efficient and effective operation of the Subcommittee and with support from the Board, for taking appropriate steps to ensure they have the requisite knowledge and training to undertake their role.

The Subcommittee will encourage the development of the highest standards of probity and ethical behaviour in everything ARV does.

Conflicts of Interest

Subcommittee members will disclose conflicts of interest at the commencement of each meeting. Where members or invitees are deemed to have an actual, potential or perceived conflict of interest, they will be excused from Subcommittee in a manner consistent with ARV's Conflict of Interest policy.

Key related policies and other documents

- Delegations Policy - BP.G.7
- Conflict of interest Policy - BP.G.2
- Risk Management Framework and Policy
- Gifts Benefits and Hospitality Policy - BP.G.5
- Fraud and Corruption Control Policy - BP.G.8
- Risk Management Policy
- ARV Asset Management Strategy
- Victorian Government Asset Management Accountability Framework
- Alpine Resorts Leasing Policy
- ARV Climate Change Adaptation Strategy

Contact for further info

Individuals who are unsure about the Subcommittee Charter, should ask the Chairperson of the Subcommittee for advice.

Regular review of this charter

The ARV Board will review this charter every two years or earlier, if required, to ensure that its work remains consistent with the Board's strategic objectives and responsibilities, keeps up to date with changes to laws, government policy and guidelines

Authorisation and documents parameters

Document Name:	Strategic Planning, Asset Management and Commercial Operations Subcommittee Charter
Owner:	General Manager, Assets, Land Management & Strategic Development
Contributors:	CEO Head of Asset Portfolio Management Head of Environmental Sustainability
Last Amended:	November 2025



Approved By:	
Amended Summary:	





Alpine Resorts Victoria

Approved by the Board:

Review date: